



ABQ VOLUNTEERS

*ABQ Volunteer Advisory Board Mission: "To provide programs to mobilize support, connect volunteers, and assist organizations in building capacity to enhance the quality of life in greater Albuquerque."*

**Thursday, February 2, 2023**

**11:00am-12:00pm**

**Location: APS Clothing Bank and McKinney-Vento building: 1730 University Blvd. SE, Room 201 & Zoom**

**Join Zoom Meeting Online:** <https://cabq.zoom.us/j/81558833637>

**Join Zoom Meeting by Phone:** +1 669 900 6833 US (Meeting ID: 815 5883 3637)

### **1. Call to Order (11:04)**

### **2. Roll Call**

In attendance: Michelle Montoya – Chair, Hallee Nguyen, Vaisu Bronk, Taura Livingston, Nadine Buerger, Patricia L. Chavez, Adriano Lujan, Alex Bazan, David Chene, Jude M. Quintana, Mariah Harrison (CABQ Staff)

Absent: Wendy Santiesteban – Vice Chair, Dathan Weems, Dr. Joseph P. Sanchez, Erin Hagenow

No longer on the board: Emma Lewis

### **3. Approval of January Minutes**

- Motion to approve January 2023 minutes: Hallee
- Second: Taura
- All in favor
- Motion passes

### **4. Public Comment**

- Will Y. - senior at Albuquerque Academy joining to learn more about service in the city

### **5. Regular Business (11:02)**

- Board Educational Segment (**volunteer – 11:02-11:07**)
  - 2023 Sign ups – an email will be sent for this
    - Taura signed up to highlight client work at March meeting
      - Unidos for Stronger Communities, Color of Theory
- Volunteer of the Month – February (**11:07-11:20**)
  - New nominations
    - Motion to award Francisco Gonzales for January, Michelle Wilmoth for February, Stacy Sacco for March
      - Motion: Patricia
      - Second: Vaisu
      - All in favor
      - Motion passes
  - Recognition scheduled for February 9 at 10:30 AM in Mayor's Press Room
  - We will discuss Foster Grandparents as a group next month
  - Please continue encouraging nominations
    - ACTION: Hallee send out the volunteer nomination graphic

### **6. Ongoing Business (11:20-11:30)**

- Choose Mayor's Day - available dates: Fridays, April 14<sup>th</sup> or June 23<sup>rd</sup>

## One ABQ Volunteers Advisory Board Agenda – February 2023

- Motion to host the event on June 23: Alex
  - Second: Viasu
  - All in favor
  - Motion passes
- Location: ABQ Museum not available on June 23
  - Possible options: Balloon Museum and/or event space at Balloon Museum, Kimo
- Planning team will meet externally to set meeting times
- Sponsors needed
  - Suggestion to make a request to One Albuquerque Fund
    - Note: not a part of their five pillars, but we should still submit for review
  - Board members will reach out to contacts and look for sponsors
  - Members who expressed willingness to sponsor: Adriano, Nadine, David, Michelle, Alex, Vaisu, Patricia (Coca-Cola)
- Community of Practice Planning Updates – Taura
  - Discussion on topic ideas for four events this year
    - Taura Ideas
      - Volunteer managers and competing priorities
      - Use of digital tools and remote volunteer opportunities
      - Recovering from the pandemic - re-engaging the volunteer workforce
      - Reflecting our clients - engaging volunteers from communities we serve
      - Volunteer management training - resources and recommendations
      - Supporting volunteer coordinators - what leadership needs to know
    - Decision: Two 2-part series throughout the year
      - Series 1: Adjusting to the new normal
        - Part 1 - Use of digital tools and remote volunteer opportunities
          - March 7 at noon
        - Part 2 - Re-engaging the volunteer workforce
          - June 6 at noon
          - Alex to host while Taura is out
      - Series 2: Supporting volunteer managers/coordinators
        - Part 1 - Volunteer managers and competing priorities
          - September 12 at noon
        - Part 2 - December: What leadership needs to know
          - December 5 at noon
    - Committee members assisting Taura will be:
      - Alex, Michelle, Hallee, Nadine

## 7. New Business (11:30-12:00)

- Board service event – ideas for Spring etc. - Michelle
  - 2-4 hours at APS Clothing Bank
    - This will be the spring volunteering project
    - M-F - 8:00 - 10:00 am or 2:00 - 4:00 pm options
    - Special projects based on time of year - lots of option
    - Action: Vaisu will look into dates/times, etc. and send options to the board
  - JA in a Day
  - Locker 505 on a Friday
  - Other events in the community at which Board can be seen
    - Develop a pamphlet/cards
    - Use of Shared Google Doc for Board/Member events
    - <https://docs.google.com/document/d/1DBww0OyvLwRRaLZeLFiCPuQhGWyWNiPF0jwgoBgFSA4/edit?usp=sharing>
- Housekeeping with Michelle
  - Board meeting locations discussion – continue in March

## One ABQ Volunteers Advisory Board Agenda – February 2023

- Mariah can look into locations in the city that may be more reliable (EDD, Council, 7<sup>th</sup> floor)
- Action: Alex will look into hosting March meeting at 500 Marquette shared conference room
- Other possibilities mentioned: Workforce Solutions, Journal Center, Sunport, Hispano Chamber
- Action: Will add to next meeting agenda
- Review of our Welcome video – moved to March
- Suggestion Box – none
- Board Announcements
  - Per Mariah – please note the attendance policy in our Charter
    - No more than 4 excused absences and cannot miss more than half of the meetings - if so, a board member will be warned and may be removed

## 8. Next Meeting - Thursday, March 2, 2023 at 11:00am, location TBD

- Motion to Adjourn at 12:05 pm - Vaisu
- Second: Patricia
- All in favor

## 9. Adjourn

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### **Please note:**

Attendees will be asked to list their names and organizations in the Zoom chat if they attend via Zoom. Attendance will be noted by the CABQ staff member and will be available in the approved meeting minutes.

The Board will accept public comments on the meeting's specific agenda items in written form via email through 10:00am on the day of the meeting. Comments should be sent via email to: [mariah@cabq.gov](mailto:mariah@cabq.gov). These comments will be incorporated in the meeting minutes for board review. Public comments during the meeting can be made during the public comment period. The board requests that comments be limited to two minutes.

### **AVAB Board members**

Michelle Montoya – Chair

Wendy Santiesteban – Vice Chair

Hallee Nguyen

Vaisu Bronk

Taura Livingston – Community of Practice

Subcommittee Chair

Nadine Buerger

Erin Hagenow

Patricia L. Chavez

Dr. Joseph P. Sanchez

Adriano Lujan

Dathan Weems

Jude M. Quintana

Alexandria Bazan

David Chene

### **CABQ Staff:**

Mariah Harrison

